



CLASSROOM VOLUNTEERING AGREEMENT

I, _____, agree to act as a Classroom Volunteer in accordance with the *Congupna Primary School Classroom Volunteering Policy 2016*. I will sign in at Administration each day that I volunteer.

I understand that *Classroom Volunteering* is a vital function within the school and it is very important to be able to work with the classroom teacher to provide additional support for the classroom program and most importantly, for our students.

As a Classroom Volunteer, I will...

- Refrain from making educational judgements and act on *the understanding* that all children can learn,
- Act on *the understanding* that children learn at different rates and have different learning needs,
- Act on *the understanding* that children have different strengths,
- Communicate with the classroom teacher any difficulties (appropriateness of task, social relationships) at a suitable time following the volunteering session,
- Refer behaviour/discipline issues immediately to the classroom teacher,
- Ensure I am comfortable with the role I am taking on,
- Respect the privacy of all children and parents, and to ensure confidentiality at all times (*Refer to Volunteering Privacy Policy*),
- Avoid mentioning the names or learning needs of students in front of my own child/children or other parents,
- Avoid having 'adult conversations' in front of any child about my role as a volunteer,
- Be aware that children can be hurt by harmless remarks from their peers and adults,
- Work in the classroom at all times under the supervision of the classroom teacher,
- Understand that my child is in a learning environment and that they must adhere to classroom rules and instruction despite my presence,
- Not bring younger children into the classroom whilst volunteering,
- Not be required to volunteer when the classroom teacher is away and a Casual Replacement Teacher (CRT) is working, and
- Exit the classroom each morning before 8:45am (Starting Bell Time) if I am not timetabled to be a Classroom Volunteer on that day.

Signed: _____

Date: _____

Working With Children Check # _____